



**THE PUNJAB STATE BOARD OF TECHNICAL EDUCATION  
AND INDUSTRIAL TRAINING**  
Plot No. 1A, Sector 36 A, Chandigarh-160036

**Helpdesk :** Phone: 0172-2622585, 2615389 (all working days from 9:00 am to 5.00pm)  
email : [psbtehelpdesk@gmail.com](mailto:psbtehelpdesk@gmail.com)

**Websites :** [www.punjabteched.com](http://www.punjabteched.com) and [www.punjabteched.net](http://www.punjabteched.net)

**IMPORTANT INSTRUCTIONS FOR ONLINE REGISTRATION**

1. It is must for all the candidates to register online for participating in the Online counseling for session 2022-23.
2. Fill all the required fields as per the instructions on the registration page.
3. Candidate is required to enter his/her correct and accurate data of educational qualifications and personal details.
4. Before applying online, the applicant must have :
  - a. A scanned copy of a self signed passport size photograph (Size 10KB - 200KB) in .jpg/ jpeg, or .png format.
  - b. Scanned signature (Size 3KB - 30KB) in .jpg/ jpeg, or .png format.
  - c. Scanned copy of essential documents like Educational Qualification, Date of Birth Certificate, and Category Reservation Certificate, Domicile, Experience Certificate etc. in .jpg/ jpeg, or .png format. Size of each document to be uploaded should not be more than 20 KB.
  - d. The applicant must have a valid email id and a valid mobile number for Online Registration for Admission.
5. Follow the following steps for Online Registration :-
  - Step-I** Candidates must fill all the required information on the Online Registration form. Thereafter, Applicant will be allotted online Registration Number and the same will be acknowledged/ informed through email and SMS. Applicants are advised to note their registration number immediately after generation by the system, keep it with him/her confidentially and should not share the same with anybody. Board shall not liable for any breach done by anyone using the registration number and password shared by the applicant. Applicant may apply for more than one stream if eligible, through separate registration for respective stream along with prescribed registration fee.
  - Step-II** Login using the Registration Number and Password for online submission of Application Form

**Step-III** After completing (Step-I) & (Step-II) successfully, the applicant shall have to pay the Registration Fee (Non-refundable) through online mode using Credit/Debit Card/Net Banking of any bank.

In case the Applicant fails to deposit the fee, his/her application shall stand automatically cancelled/ rejected and shall not be considered for further processing.

Applicant can take print out of the application form on successful payment of Registration Fees. Applicant need not send any application /documents by post. Only On-line registered application forms will be entertained and application sent by post / in person will not be entertained.

**Step-IV** The applicant shall have to upload legible essential documents. Kindly make sure before uploading on the portal that you have uploaded all the documents correctly, as editing or uploading of document will **NOT** be allowed.

**Candidate should make sure to upload the correct certificates.** Those candidates, who fail to produce the requisite documents, will not be admitted.

6. In case the applicant fails to complete any of the above mentioned steps in the stipulated time (as per counseling schedule), then his/her application shall stand automatically cancelled/ rejected and shall not be considered for further processing.
7. Applicants are advised to visit Board's websites regularly ([www.punjabteched.com](http://www.punjabteched.com) and [www.punjabteched.net](http://www.punjabteched.net)) for latest updates.
8. For any clarifications regarding the online counseling, the applicant can call at help-line numbers 0172-2622585, 0172-2615389 or email to [psbtehhelpdesk@gmail.com](mailto:psbtehhelpdesk@gmail.com) on all working days from 9:00 am to 5.00 pm.
9. The applicant will be responsible for any mistakes made by him/her in the on line application form, Board shall not be responsible or liable in any way.